

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JUNE 10, 2019
BARTOW AIRPORT, 5:30 P.M.

Vice-Chairperson Pfeiffer called the meeting to order at 5:30 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, June 10, 2019 at Bartow Airport, Bartow, Florida. Airport Board members present were, Vice-Chairperson, Ms. Trish Pfeiffer, Mr. James F. Clements, Mr. Leo E. Longworth, Mr. William H. "Billy" Simpson and Mr. Sean Parker, Airport Attorney, Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Ms. Michelle Sestile and Mr. Mel Parker, Bartow Municipal Airport. Chairman Scott Sjoblom was excused absent.

Vice-Chairperson Pfeiffer asked if there were any corrections or additions to the Minutes of May 13, 2019 Regular Meeting. Mr. Longworth moved; Mr. Clements seconded to accept the Minutes of May 13, 2019 as published. All members voted yes, and the motion carried. Ms. Sestile apologized for a typo that referenced Mr. Longworth as Mrs. Longworth.

Vice-Chairperson Pfeiffer asked if there were any Public Comments on matters not appearing on the Agenda-There were none.

Vice-Chairperson Pfeiffer asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearing-There were none.

Mr. Simpson asked for an update regarding the Arrow Aircraft that had to do an emergency landing the month prior. Mr. Helms stated that it has not yet been released from NTSB. Mr. Helms stated that he was compiling a "wants/needs" list for starting repairs but would not be touching anything to do with the fuel system until the full investigation is complete.

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Mr. Helms will be sending an email for a projected date of release of the aircraft from NTSB. The insurance company and the FAA has already been to the Airport and assessed the situation. Mr. Simpson asked if the Airport had access to a wing to replace the one that was damaged, and Mr. Helms answered "yes" and that the projected costs of the repairs right now is \$35,000.00. The insurance company is asking that the plane be inspected closer prior to authorizing repairs.

Regarding May's Financial Statement-The Airport is well into the "Black"; Mr. Helms stated that he had no outstanding comments except to say that summer is always slow.

Airport Attorney-Mr. Sean Parker stated that he was leaving for vacation and would be back the 25th of June. Also, that he had learned on his way to the Airport Authority meeting that a small city has been the victim of a "ransomware" scheme and for everybody to be watching for possible ways that their internet security could be breached and to be mindful to keep that from happening as it could be very costly.

Under Old Business-There was none.

Under New Business-There was none.

Resolutions:

Lease with Express Air Medical Transport, Building #232 (5263 Airport Blvd) for a Primary Term of Three (3) Years with Two (2), Three Year Options at \$1,000.00 Per Month. (New Lease) Resolution No. 1180.

Mr. Longworth moved; Mr. Simpson seconded to Adopt Resolution No. 1180. All members voted yes, and the motion carried.

Lease with Florida Department of Children and Families, Building #310 (4125 Echo Avenue), for a Primary Term of Five (5) years with Two (2), Five (5) year Options at \$704.90 Per Month. (Lease Renewal) Resolution No. 1181.

Mr. Clements moved; Mr. Longworth seconded to Adopt Resolution No. 1181. All members voted yes, and the motion carried.

A Resolution of the Bartow Municipal Airport Development Authority, Authorizing the Formal Adoption of the Bartow Executive Airport Logo. Resolution No. 1182.

Mr. Clements moved; Mr. Longworth seconded to Adopt Resolution No. 1182. All members voted yes, and the motion carried.

Lease with Acuren Inspection, Inc., Buildings #218 and #219 (622 and 618 Cessna St.) for a Primary Term of Three (3) Years with Two (2), One (1) Year Options at \$4,830.35 Per Month. (Lease Renewal) Resolution No. 1183.

Mr. Simpson moved; Mr. Clements seconded to Adopt Resolution No. 1183. All members voted yes, and the motion carried.

Mr. Helms stated that with the Adoption of Resolution No. 1182, the Airport will start a full implementation of the logo on all signage, business cards, stationary, etc.

Mr. Helms also informed the Board that the new Website was up and functionable. Mr. Simpson asked who created the Website and Mr. Helms stated that Ms. Kristen Beacham and some IT Intern Majors from the college did. Mr. Simpson asked to extend a thank you from the Board for their work.

There being nothing further to discuss Vice-Chairperson Pfeiffer adjourned the meeting at 5:54 pm.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____

CHAIRPERSON

ATTEST: _____

SECRETARY