

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
APRIL 10, 2023
BARTOW AIRPORT, 5:30 P.M.

Chair Tucker called the meeting to order at 5:30 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, April 10, 2023, at Bartow Airport, Bartow, Florida. Airport Board members present were Chair Ms. Tanya Tucker, Ms. Trish Pfeiffer, Mr. Nick Adams arrived at 5:35, Mr. Steve Githens, and Mr. Sean Parker, Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, and Ms. Michelle Mathews, Bartow Executive Airport. Mr. Bill Prange of AECOM, Mr. Doug DiCarlo and Mr. Joe Halisky of ESA, Mr. Sergio Seone of AOPA and his guest Mr. Dan McCollough. Mr. Longworth was excused absent.

Chair Tucker asked if there were any corrections or additions to the Minutes of March 13, 2023, Regular Meeting.

Mr. Githens moved, Ms. Pfeiffer seconded to approve the Minutes of March 13, 2023, as published. All Members voted yes, and the motion carried.

Chair Tucker asked if there were any Public Comments on matters not appearing on this Agenda. There were none.

Chair Tucker asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms welcomed everyone to the meeting. Mr. Helms informed the Board that Mr. Doug DiCarlo and Mr. Joe Halisky were in attendance to update the Board on Working Paper #4 for the Master Plan Project. Mr. Helms then turned the meeting over to Mr. DiCarlo.

Mr. DiCarlo pointed out to the Board the progression of the Master Plan Project over the last year and half and answered questions from the Board.

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Mr. Adams asked what the anticipated costs over the next 5 years will be and Mr. DiCarlo stated those costs would be outlined in the final approval of the Working Paper #4.

Mr. Githens asked when the Master Plan Project is completed how soon would the Airport be able to apply for Grants and Mr. Helms answered “as soon as possible.”

Ms. Pfeiffer asked has the Airport benefited from being in a “opportunity zone.” Mr. DiCarlo stated that at this time there really hasn’t been an impact however, rehabbing the North Ramp will hopefully be a factor going forward.

Mr. Adams asked if most of the Airport’s funding comes from the FAA and Mr. Helms stated no that the Airport also benefits from Grants received from the FDOT.

With no further questions being asked by the Board Mr. Helms thanked Mr. DiCarlo and Mr. Halisky.

Mr. DiCarlo stated that Working Paper #4 would be completed soon, and he would send it via email when it was completed.

Mr. Helms then moved on to the March 2023 Financial Statement and answered questions from the Board.

Mr. Helms stated that the Airport is still tracking in the high range as projects from the Hurricane damages are still ongoing.

When all the projects are completed from hurricane damages and all the insurance claims were paid, a complete budget amendment will be presented to the Board.

Mr. Helms stated that the reported year to date net revenues are looking good and are on schedule.

Mr. Helms stated that Sun n’ Fun wrapped up, and the Airport did well. There was increased jet traffic the week of Sun n’ Fun, with only one Jet flying in for the event.

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Airport Attorney- Had nothing new to report, except to inform the Board that Commissioner Longworth was absent due to having an emergency at his office.

Under Old Business- Ms. Pfeiffer asked for an update on the National Guard Armory's lease. Mr. Helms stated that he had spoken to Colonel Curry, who indicated that a budgeted rent amount had been submitted by the Department of the Military Affairs as part of their State Annual Budget, and feels confident the amount will be approved, and the National Guard Armory will be able to remain at the Airport.

Under New Business-There was no New Business.

Mr. Helms stated that Resolution No. 1267 regarding the FDOT Grant Agreement referenced in the description is for the remote towers at 100% to be able to enter into an agreement with Frequentis.

Resolutions-

Resolution No. 1267. FDOT Grant Agreement FN #452131-1-94-01, Contract No. G2H85. Bartow Executive Airport Virtual Air Traffic Control Tower.

Mr. Githens moved, Ms. Pfeiffer seconded to Adopt Resolution No. 1267. All Members voted yes, and the motion carried.

Resolution No. 1268. Lease with Compotite Holdings, LLC, Building #230 (5355 Airport Blvd.) for a Primary Term of One (1) Year with Three (3), one (1) Year Options at \$3,750.00 Per Month Lease. New Lease.

Ms. Pfeiffer moved; Mr. Githens seconded to Adopt Resolution No. 1268. All Members yes, and the motion carried.

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There being nothing further to discuss Chair Tucker adjourned the meeting at 6:23 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: Nica Tucker
CHAIRPERSON

ATTEST: Steve Collins
SECRETARY