

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JUNE 13, 2022
BARTOW AIRPORT, 5:30 P.M.

Vice-Chairman Adams called the meeting to order at 5:35 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, June 13, 2022, at Bartow Airport, Bartow, Florida. Airport Board members present were, Vice-Chairman, Mr. Nick Adams, Ms. Trish Pfeiffer, Mr. Leo E. Longworth, and Mr. Steve Githens Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Mathews, and Mr. Tommy Martin, Bartow Executive Airport. Also present at the meeting were Ms. Nicole Valentine, Washington Consulting Group, Inc., Mr. Sergio Seone, AOPA and Ms. Savannah Young Cerullo, Boswell and Dunlap. Excused absent from the meeting were Ms. Tanya Tucker and Mr. Sean R. Parker.

Vice-Chairman Adams asked if there were any corrections or additions to the Minutes of May 9, 2022, Regular Meeting.

Mr. Longworth moved, Mr. Githens seconded to approve the Minutes of May 9, 2022, as published. All Members voted yes, and the motion carried.

Vice-Chairman Adams asked if there were any Public Comments on matters not appearing on this Agenda. There were none.

Vice-Chairman Adams asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings - There were none.

Mr. Helms opened the meeting by greeting the Board and the Gallery; Mr. Helms stated that as one of the objectives of the Bartow Airport Authority when he accepted the position as the Executive Director was that he would move the airport to the next level and education, as part of that the Airport has identified air traffic control training as he best option for meeting the education objectives of the Authority. Airport Authority staff have been working to develop a partnership with the

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Washington Consulting Group and Polk County School Board to open an air traffic academy at Bartow Executive Airport. With that, Mr. Helms turned the meeting over to Ms. Nicole Valentine of Washington Consulting Group to address the Board.

Ms. Valentine addressed the Board regarding an Air Traffic Control academy to train digital remote air traffic training from the Bartow Executive Airport facility and will be the first campus to train and utilize the new virtual tower training as their curriculum. This technology is fairly new and groundbreaking. The Bartow Executive Airport is unique in that the airport has a non-FAA regulated tower and it is the oldest standing GA tower in the United States. This would give the graduates employment opportunities internationally. The projection is to graduate 60 +/- air traffic controllers a year from Bartow.

Ms. Pfeiffer recommended contacting the Summerlin Academy located in Bartow and Ms. Valentine stated that she is currently in talks with Steve Cochran of the Polk County School System as well as Polk State College. Ms. Valentine stated that scholarship monies and private party funds for a range of programs are also planned and are in already being negotiated.

Mr. Githens asked what the Airport needs to do to move forward. Mr. Helms stated that the Airport is planning on presenting to the Board at the July 2022 Airport Authority meeting with two building leases and a lease for the tower. Also, Mr. Helms stated that funding opportunities are available but, may be time sensitive and can't wait until an Authority Board meeting. There is a resolution being presented as part of the agenda giving Mr. Helms and Mr. Terry Beacham the authority to execute Grant opportunities with the State as they present.

Mr. Githens asked if the Airport was ready for this endeavor and Mr. Helms stated no, improvements must be made to the facilities to accommodate the growth.

Mr. Longworth asked if there were going to be ethnic diversity in this opportunity and Ms. Valentine answered yes especially with the scholarships and private enterprise funding.

Mr. Pfeiffer stated that it would also encourage females who may be interested in the industry.

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Mr. Helms thanked Ms. Valentine for her presentation to the Board regarding the air traffic control academy.

Mr. Helms then reviewed with the Board the May 2022 Financial Statement.

Ms. Pfeiffer commented on decline of fuel sales, and everyone agreed that it was related to the elevated fuel costs across the country.

Mr. Helms also stated that May is usually weaker, but Jet A fuel sales have been elevated. Being there were no out of the ordinary issues.

Mr. Githens moved; Ms. Pfeiffer seconded to accept the May 2022 Financial Statement as published. All members voted yes, and the motion carried.

Airport Attorney- Was absent excused ill; Ms. Savannah Young Cerullo represented Boswell & Dunlap and had nothing to report.

Under Old Business-There was No Old Business

Under New Business-There was No New Business

Resolutions:

Resolution No. 1246. Lease with Heniff Transportation Systems, LLC, Building #225-A (4000 Echoe Avenue) for a Primary Term of Two (2) Years, at \$1,000.00 Per Month. New Lease.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1246. All members voted yes, and the motion carried.

Resolution No. 1247. Lease with Stat Ambulance Company, Building #237-A (5251 Airport Blvd.) for a Primary Term of Two (2) Years, at \$1,000.00 Per Month. New Lease.

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Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1247. All members voted yes, and the motion carried.

Resolution No. 1248. Lease with Amerigas Propane, L.P., Land Area #703 for a Primary Term of One (1) Year, at \$4,900.00 Per Year. Lease Renewal.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1248. All members voted yes, and the motion carried.

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Resolution No. 1249. Grant Agreement No. 450834-1-94-01, for Bartow Executive Airport Taxi Lane Rehabilitation, in the amount of \$215,056.00.

Mr. Githens moved; Ms. Pfeiffer seconded to Adopt Resolution No. 1249. All members voted yes, and the motion carried.

Resolution No. 1250. The Bartow Municipal Airport Development Authority desires to enter into an Agreement with Washington Consulting Group, Inc., for Airport Facilities to be used for the purpose of Air Traffic Control Training and Operations.

Mr. Longworth moved; Mr. Githens seconded to Adopt Resolution No. 1250. All members voted yes, and the motion carried.

Mr. Githens stated that it was a little out of the ordinary, he felt, for Resolution No. 1250 giving authorization to Mr. Helms and Mr. Beacham to execute grant agreements before they are applied for, regarding the proposal from Washington Consulting Group but trusted the judgement and knowledge of the Bartow Executive Airport Management.

Mr. Longworth asked for an update to the proposed new entry road access to the terminal building.

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Mr. Helms stated that it has been modified and will now be accessed from the entry road currently used and would turn in front of the old terminal building and drive through the North Ramp to the terminal. Mr. Longworth asked if that modification was in the new Master Plan Update and Mr. Helms stated yes it would be covered in the "working paper #3" being presented to the Board at August's meeting.

There being nothing further to discuss Vice-Chair Adams adjourned the meeting at 6:42 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: 

CHAIRPERSON

ATTEST: 

Assistant-SECRETARY