

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
JUNE 14, 2021
BARTOW AIRPORT, 5:30 P.M.

Chairman Githens called the meeting to order at 5:32 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, June 14, 2021, at Bartow Airport, Bartow, Florida. Airport Board members present were, Chairman Steve Githens, Mr. Leo E. Longworth, Ms. Tanya Tucker, Mr. Sean R. Parker, Airport Attorney. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Sestile, Mr. Mel Parker, Bartow Municipal Airport. Mr. W.H. “Billy” Simpson and Mr. Scott Sjoblom were excused absent.

Chairman Githens asked if there were any correctios or additions to the Minutes of May 10, 2021, Regular Meeting. Mr. Longworth moved; Ms. Tucker seconded to accept the Minutes of May 10, 2021, as published. All members voted yes; and the motion carried.

Chairman Githens asked if there were any Public Comments on matters not appearing on this Agenda. -There were none.

Chairman Githens asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings – There were none.

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Mr. Helms opened the meeting reviewing the May 2021 Financial Statement. Mr. Helms stated that May 2021 was a pretty good month overall and was the best month over month out of the prior five years for fuel sales. The standout on this Financial Statement is the money allocated to renovate Building #270 for the Bartow Ford lease. The amount for the renovations is over what was budgeted due to increased construction costs.

Chairman Githens asked if the “upswing” was due to fuel costs and Mr. Helms stated that he was not sure; Chairman Githens then asked about the Federal Aviation Administration funding and Mr. Helms stated those funds are on a reimbursement program. Mr. Helms also stated that two of the larger amounts are based on the Master Plan Program and the COVID relief program funds.

Mr. Helms then went onto inform the Board about the World Fuel Contract Extension stating that the Airport is under no 3rd party obligation to purchase fuel solely from World Fuel, but the Airport has purchased solely from World Fuel, and it has been a good partnership. Mr. Sean Parker, Airport Attorney stated that no Resolution was needed in this case and that World Fuel has always provided the best rates to the Airport.

Mr. Helms next Agenda Item was regarding the building #270 renovations, but it had already been discussed with Financial Statement review. However, Mr. Helms did state that again with the construction costs going up that a Budget Amendment will be presented to the Board in the future to finish the project.

Mr. Helms final item was regarding the Airport Grove. In the last 3 years there has been a steady decline in fruit yield, resulting in overall losses for the grove. The grove is just not financially solvent any longer. The citrus “greening” is killing off the fruit and for the last 3 years trees have had to be removed at a rate that has outpaced the growth of new trees.

Vice-Chair Ms. Tucker asked if it could be used for a different land use to benefit the airport? Mr. Helms answered that it eventually will transition into airside/aviation land use. Mr. Helms stated that it is his and the staff's recommendation to cease grove management.

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Mr. Sean Parker recommended that the issue of the grove should be brought up when presenting the Board with the FY 2021-2022 Budget and that all Authority Board members be present. The consensus of the Authority members present was to present the budget without the grove costs and maintenance not included in the budget.

Mr. Helms stated that regarding the Resolution No. 1226 for Clean Harbors it renews every 5 years so the resolution will grant Mr. Helms or Mr. Beacham the authority to sign on behalf of the Airport.

Airport Attorney- Mr. Parker stated that he had nothing major to report other than he and Mr. Helms had been working on the World Fuel Contract and Mr. Parker was still reviewing the leases for Bartow Executive Airport.

Under Old Business-There was no Old Business

Under New Business-There was no New Business

Resolutions-

Lease with Champion Home Builders, Inc., d/b/a Champion Retail Housing, Building #701 and Land Area #702, for a Primary Term of Four (4) years at \$2,500.00 Per Month. New Lease. Resolution No. 1225.

Mr. Longworth moved; Ms. Tucker seconded to Adopt Resolution No. 1225. All members voted yes, and the motion carried.

Clean Harbors, Florida LLC, HAZARDOUS WASTE FACILITY PERMIT No. FLD980729610. Resolution No. 1226.

Mr. Longworth moved; Ms. Tucker seconded to Adopt Resolution No. 1226. All members voted yes, and the motion carried.

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There being nothing further to discuss Chairman Githens adjourned the meeting at 6:17 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY:  _____
CHAIRPERSON

ATTEST:  _____
SECRETARY