

MINUTES
BARTOW AIRPORT AUTHORITY
REGULAR MEETING
MAY 10, 2021
BARTOW AIRPORT, 5:30 P.M.

Vice-Chairman Clements called the meeting to order at 5:25 p.m.

The Bartow Municipal Airport Development Authority held its regular meeting on Monday, May 10, 2021 at Bartow Airport, Bartow, Florida. Airport Board members present were, Vice-Chairman W.H. “Billy” Simpson, Mr. Steve Githens, Mr. Scott Sjoblom, Mr. Leo E. Longworth, Ms. Tanya Tucker. Mr. John Helms, Airport Executive Director, Mr. Terry Beacham, Deputy Executive Director, Ms. Michelle Sestile, Mr. Mel Parker, Bartow Municipal Airport. Mr. Steve Henriquez of AECOM. Mr. Sean R. Parker, Airport Attorney arrived at 5:40 p.m.

Vice-Chairman Simpson asked if there were any correctios or additions to the Minutes of April 12, 2021 Regular Meeting. Githens moved; Mr. Longworth seconded to accept the Minutes of April 12, 2021 as published. All members voted yes; and the motion carried.

Vice-Chairman Simpson asked if there were any Public Comments on matters not appearing on this Agenda. -There were none.

Vice-Chairman Simpson asked if there were any Public Comments on matters appearing on this Agenda, but not scheduled for separate public hearings – There were none.

Mr. John Helms then opened the meeting with the nomination and election of New Airport Authority Officers.

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Mr. Longworth nominated Mr. Githens for Chairman; Mr. Sjoblom seconded. All members voted yes, and the motion carried.

Mr. Sjoblom nominated Ms. Tucker for Vice-Chair; Mr. Longworth seconded. All members voted yes, and the motion carried.

Mr. Simpson nominated Mr. Longworth for Secretary; Mr. Sjoblom seconded. All members voted yes, and the motion carried.

Mr. Sjoblom nominated Ms. Sestile for Assistant Secretary; Mr. Longworth seconded. All member voted yes, and the motion carried.

At that time Chairman Githens took over the meeting and asked Mr. Helms to proceed with Executive Director's report.

Mr. Helms welcomed Ms. Tanya Tucker to the Board.

Mr. Helms then reviewed the April 2021 Financial Statement and answered questions from the Board stating that nothing unexpected was on the Financial Statement and the Airport is on "track"

Mr. Sjoblom moved; Ms. Tucker seconded to accept the April 2021 Financial Statement as presented. All members voted yes, and the motion carried.

Mr. Helms then moved onto the Second Quarter report; Operation count is down still attributing that to COVID; fuels sales however are up, the operations were 8,742 for the quarter which are fairly close; hangar occupancy is at 100% still and Industrial Park occupancy is at 91%; Sun n' Fun fuels sales and operations were pretty close to the 2019 numbers.

Chairman Githens asked if those numbers would affect the 2020-2021 FY budget? Mr. Helms stated that the budget was based on a flat 3.5% inflation increase and was very conservative.

Mr. Helms stated that the budget process will be starting next week for the 2021-2022 FY.

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Mr. Helms informed the Board that he had spoke with Doug DiCarlo of ESA and the Master Plan Update, hold up is with the FAA. The Terminal Forecast Operation numbers are down and totally inaccurate so that will be getting addressed.

Airport Attorney- Mr. Parker apologized for being late and had nothing to report at this time.

Under Old Business-There was no Old Business

Under New Business-There was no New Business

Resolutions-There were no Resolutions

Mr. Helms informed the Board that he had been nominated for Leadership Polk and the fees were not budgeted and asked the Board's favor. Mr. Sjoblom asked the cost and Mr. Helms answered \$1,900.00.

Mr. Simpson was in favor, Mr. Sjoblom was in favor, Ms. Tucker was in favor, Mr. Longworth was in favor, and Chairman Githens was also in favor of Mr. Helms being a part of the Leadership Polk and the cost of \$1,900.00 to do so is approved.

There being nothing further to discuss Chairman Githens adjourned the meeting at 6:00 p.m.

BARTOW MUNICIPAL AIRPORT DEVELOPMENT AUTHORITY

BY: _____


CHAIRPERSON

ATTEST: _____


SECRETARY